



Otter Pond Homeowner's Association

Board Meeting Agenda Wednesday, January 8, 2020; 3:00 P.M.

Board Members ('19): President – Lois Sailors
Vice President – Charli Oswald
Secretary – Roy Anderson
Treasurer – Tim Heavers
Member-at-Large – Mark Bollinger

Location: Timberline Bank*, 1561 Oxbow Dr.

*Entrance faces Townsend; Conference Room
nearest door (main floor)

Email: otterpondhoa@gmail.com

WELCOME:

Call the meeting to order; Roll Call; Recognition of Homeowners, scheduled Visitors & Guests.

ADDITIONS/CHANGES TO THE AGENDA:

Review and approve minutes from the “*Required*” Board Meetings of November 20, 2019.

COMMITTEE REPORTS:

Reports from Chairpersons (Architectural; Ponds; Neighborhood Watch; Social; Open Space; Boathouse).

UNFINISHED BUSINESS:

- **Ditch Maintenance Review:** (Bull Basin Construction, LLC): Tim
- **Review Community Snow Removal:** Board
- **Plan for *FUTURE TOPICS*:**
 - Tennis Court Survey;
 - Policy Addressing "*Ruling Board*" Membership;
 - Covenant Changes – esp. Short Term Rentals;
 - *New Boat House* written procedures for 2020

NEW BUSINESS:

- **Financial Review:** Tim
 - Review Teresa Campbell's 2019 Financial Audit
 - Review any outstanding collections;
 - Prepare/Send Contractor 1099s
 - Pay DORA (Dept. of Real Estate) Registration Renewal for year
- **2020 Bid Process:** Board
 - *As needed:* landscaping, pest control, ditch maintenance, silt pond clean-out;
- **Non-Compliance Issues:** Charli Oswald
- **Other new business or concerns:** Board
- **Next Newsletter ideas:** Board

NEXT REGULARLY SCHEDULED BOARD MEETING: Wednesday, February 12, 2020 – 3:00 p.m.